



**West Lothian Council  
Education & Cultural Services**

**LETTING CHARGES FOR EDUCATIONAL PREMISES FROM 1 APRIL 2005**

**Meetings in Premises Normally Open (Monday – Saturday)**

Premises will be available for letting up to 10.00pm on designated openings.

<b>CATEGORY</b>	<b>Charge</b>
<b>1</b>	
Schools (Parents evenings and approved school managed clubs)	
School Boards (Meetings)	
Parent & PT Associations (Meetings)	
Blood Transfusion Service	
Old Age Pensioners (Meetings)	
Ward Consultancy for the Authority's Councillors	
Trade Union Meetings for Council Employees	
Community Council (Meetings)	
Gala and Festival Committee (on the day of the event only)	
Approved Council Activities	
Education Service Sponsored Activities	Free Use
<b>2</b>	
Registered Youth Organisations - Annual Registration Charge	Free
Classroom/s (Minimum let two hours)	£1.80 per hour
Use of Gym/Small Hall (Minimum let two hours)	£3.20 per hour
All other areas - a reduction in letting charges	
<b>CATEGORY</b>	
<b>3</b>	
Other recognised Community Organisations, Schools, School Boards and Parent or PT Associations. Fund raising/social events & activities; First Aid & Ambulance classes; other educational or recreational groups' business meetings; business meetings of recognised political parties; Church Services & activities; Fund raising for school funds. (Minimum let two hours)	
Use of Classroom	£3.20 per hour
Use of Gym/Small Hall	£6.40 per hour
Use of Main Hall/Assembly Hall	£9.80 per hour
<b>4</b>	
Instructional classes for which participants pay a charge; local festivals, galas, language laboratory; necessary removal of furniture; public events for which entry charge is made or which are revenue earning; non-educational or non-recreational groups.	
Use of Classroom	£ 6.40 per hour
Use of Gym/Small Hall	£13.00 per hour
Use of Main Hall/Assembly Hall	£19.50 per hour
<b>5</b>	
Commercial use where an event, club, or activity is booked for business purposes to obtain personal gain or profit.	
Use of Classroom	£13.00 per hour
Use of Gym/Small Hall	£25.90 per hour
Use of Main Hall/Assembly Hall	£38.90 per hour

- 6 Summer Schools by negotiation
- 7 Youth Group Camps in Educational Premises £4.00 per person per day

**CATEGORY**

- 8 Use of Playgrounds for Car Parking when undertaking commercial or £19.40 per hour for fund raising activities e.g. fetes, car boot sales

**Sports Activities in Premises normally open including facilities where available, and subject to VAT where appropriate.**

<b>Indoor</b>			Adult Group	Registered Youth Groups
9	General use of Games Hall	per hour	£22.10	£11.70
10	Gymnasium Halls, Badminton or Volleyball Courts	per hour/per court per person/per hour	£8.90 or £2.30	£4.70 or £1.40
11	Squash	per person per court	£2.30	£1.40
12	Swimming Pool			
	Full Size A	per hour	£29.40	£13.00
	Small Pool B	per hour	£20.90	£10.30

<b>Outdoor</b>			Adult group	Registered Youth Groups
13	Football, Rugby, Hockey Or Training	up to 2 hrs	£19.00	£10.30
14	Cricket, Athletics	per hour	£5.90	£2.90
15	Tennis (per court)	per hour	£3.90	£2.10
16	Floodlighting	per hour	£6.40	£3.20

**17 MEETINGS IN PREMISES NOT NORMALLY OPEN (Outwith Designated Openings)**

An additional charge of £11.90 per hour (weekdays) or £17.90 (Sundays) will be made for all activities. Minimum of two hours will be charged if required to open under these arrangements.

When more than one group is utilising the premises the charge will be reduced as follows:- 2 groups 50%, 3 groups or more 60%.