

LINLITHGOW ACADEMY

Development Plan & HMle Follow Through Action Plan

Session 2006/07

THE SCHOOL

Linlithgow Academy is a secondary school which serves the community of Linlithgow. During the session 2004/2005 the school roll comprised 1220 pupils – at start of session – with more than 80 members of teaching staff including those designated to support pupils with learning difficulties and special needs.

Linlithgow Academy is an integral part of the community both educationally and socially.

Linlithgow Academy is part of the West Lothian Education Service. The five national priorities for Scottish Education continue to underpin the improvement aspirations of West Lothian.

1. Attainment and Achievement
2. Framework for Learning
3. Inclusion and Equality
4. Duties of Citizenship and Values
5. Learning for Life

The West Lothian mission statement....

“Striving for excellence...working with and for our communities”.

The mission statement and values were introduced and adapted in 1996 when West Lothian Council was formed. They are the values which underpin all the work and embody the ways that any activity is carried out by West Lothian Council.

- **Focusing on our customer needs**
- **Being honest, open and accountable**
- **Providing equality of opportunities**
- **Developing employees**
- **Making best use of resources**
- **Working in partnership**

Linlithgow Academy engages fully with these principles.

Development Plan

- The School Development Plan has been drawn up in consultation with departmental heads and their staff. It forms an agreed statement for the on-going development of Linlithgow Academy.
- The main action points contained in the plan are based on the follow up points from our recent successful inspection by HMIE in 2005.
- The Plan reflects a clear and concise statement of the priorities and key targets for the session, reflecting national, local authority and whole school initiatives.
- The Plan provides the basis for the prioritisation and allocation of resources.
- The Plan draws on discussion with School Board and Pupil Council and the results of a wide Parent Questionnaire.

SCHOOL AIMS

The aims of the school are:-

Curriculum

- To offer a balanced curriculum which includes regular assessment, is frequently reviewed and provides equally for each individual to fulfil their highest level of attainment.

Attainment

- To provide all pupils and staff with the opportunity to achieve their maximum potential, both academically and socially.

Learning and Teaching

- To provide the highest quality of learning and teaching experiences that enable pupils to enjoy their education and develop positive attitudes towards learning.

Support for Pupils

- To provide a supportive environment in which self-confidence and mutual respect can develop through the exercise of concern and responsibility by every member of staff.

Ethos

- To provide a disciplined environment which encourages all staff and pupils to take realistic and reasonable responsibilities for aspects of school life.

Professional Development

- To enhance the effectiveness of all staff by a planned process of staff development.

Partnership

- To promote the challenge of learning and working in partnership with the wider community, through co-operation and effective communication.

Learning for Life

- To provide appropriate guidance, support and information so that pupils and parents can make informed choices in planning for the future.

Learning Environment

- To make learning and working a challenging and enjoyable experience.

Values and Citizenship

- To prepare pupils for responsible citizenship by developing values, beliefs and attitudes compatible with living in a modern, democratic and multicultural society.

Social Inclusion

- To ensure that every pupil enjoys equality of access to educational opportunities, regardless of social or economic background.

Health Promotion

- To ensure good health in all pupils through strategies which promote physical and mental wellbeing and self-esteem.

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<u>Main Point for Action</u> Continued Improvement in the Quality of Learning & Teaching and Meeting Pupil Needs	<u>Action to be Taken</u>	<u>By whom</u>	<u>By when</u>	<u>Evidence on which evaluation of progress is made</u>
<u>Specific Action Point</u> The Teaching Process: 3.2 To continue to improve the quality of teaching.	Continued progress towards becoming an AFL school by 2007: <ul style="list-style-type: none"> • consolidation of AFL in HE, Art • establishing AFL in Sc, Bio,ML, Maths • introducing AFL in all other departments • Continued staff training in AFL Introducing a brisker pace in selected teaching: <ul style="list-style-type: none"> • S1/S2 Geography course re-designed • S2 Science - Level F introduced • S1 Maths - acceleration & more extension work introduced • Int1/2 course, for completion in S3, introduced in RME Extension of ICT resources: <ul style="list-style-type: none"> • increased no. of smart boards (6 this year) • data-logging introduced into S1/2 Science • introduction of quizdom for self-assessment in ICT • digital imagery introduced into Fashion & Textiles • digital video suite established - used in Art & Design & Media Studies • development of Learning & Teaching 	BOS/PTs CPD co-ord Dept Sc Staff Dept Dept ICT group Sc PTs PT ICT PT HE PT AD/English Lib/PTs	08/07 08/06 08/06 08/06 08/06 12/06 08/06 08/06 06/06 05/06 05/06	The fulfilment of criteria defining an AFL school Courses delivered New course in place New level in place New elements in place New course launched Boards installed Technology in place Technology in place Technology in place Suite established Sites created & available to students

<p>The Learning Process: 3.3 To continue to improved the quality of learning.</p>	<p>Websites by Librarian & selected departments</p> <ul style="list-style-type: none"> extended software resources in SFL, inc. robotics and social learning individualized, IT learning development in Mod Langs innovation & skill base consolidated by in-house training - drop-in sessions, MS Word, school intranet development, S4 homework pilot 	<p>PT SFL</p>	<p>06/06</p>	<p>Resources purchased</p>
		<p>Dept</p>	<p>06/06</p>	<p>Training delivered</p>
		<p>CPD co-ord/PT ITC</p>	<p>On-going</p>	
	<p>Improved Staff Collaboration:</p> <ul style="list-style-type: none"> sharing of best practice meetings programmed meetings of support staff and teachers in-house CPD provision 	<p>BOS</p>	<p>12/06</p>	<p>Meetings convened</p>
		<p>Dept/PT LSS</p>	<p>12/06</p>	<p>Meetings convened</p>
		<p>CPD co-ord</p>	<p>04/07</p>	<p>Provision identified & serviced</p>
	<p>Increased pupil independence and responsibility in their own learning:</p> <ul style="list-style-type: none"> S2 collaborative learning project in S2 Music engagement with 'Challenges' - HE, CDT, Art further development of AFL, especially in Art, HE, Maths, Sciences development of Enterprise concept in most subjects: especially Art, Bio, HE, B.Ed development of Citizenship across school introduction of study guides: Sc and Eng. Continued development of Pupil Voice:- <ul style="list-style-type: none"> achievement of Eco sch. status achievement of Healthy sch. status involvement in Fair Trade presentations at Assemblies etc. 	<p>Dept</p>	<p>06/06</p>	<p>Project undertaken</p>
		<p>Dept</p>	<p>On-going</p>	<p>Pupil involvement</p>
		<p>CPD Co-ord/Depts</p>	<p>On-going</p>	<p>Identification of AFL Audit in 06/07</p>
		<p>E.E co-ord</p>	<p>04/07</p>	<p>Audit in 06/07</p>
		<p>CPT Depts</p>	<p>08/06</p>	<p>Guides produced</p>
		<p>Eco co-ord</p>	<p>06/07</p>	<p>Silver award</p>
		<p>Health co-ord</p>	<p>06/07</p>	<p>Stage 2 award</p>
	<p>Geog Dept</p>	<p>06/07</p>	<p>Pupil involvement</p>	
	<p>Year Heads</p>	<p>On-going</p>	<p>Pupil involvement</p>	

<p>Meeting Pupils' Needs: 3.4 To even better meet pupils' needs.</p>	<p>Improvement in Learning Environment:</p> <ul style="list-style-type: none"> • Provision of new & refurbished PE facilities • S6 study space 	Constr. Serv	12/08 12/08	New build games Hall etc. New S6 study room
	<p>Best use is made of Primary transfer info:</p> <ul style="list-style-type: none"> • improved transfer documentation 	Prim Heads/ Rector	06/07	New Maths & Baseline info
	<ul style="list-style-type: none"> • sustained Mod. Langs involvement in P7 • sustained Transition programme <ul style="list-style-type: none"> - LSS/SFL/ICYPST - Enterprise 	ML. dept Dept PTs E.E co-ord	08/06 06/06 06/06	Staff deployment to P7 Programme run Programme run
	<p>Best Provision is made for individuals or groups with different aptitudes:</p> <ul style="list-style-type: none"> • A Literacy Intervention Programme is launched 	LSS PT	08/06	Programme in place
	<ul style="list-style-type: none"> • the S2 inclusive curriculum and the piloted sch. alternative curriculum are sustained 	Dept/PT SFL	08/06	Programmes continue
	<ul style="list-style-type: none"> • liaison & interaction with ICS programmes are extended 	Dept/CPT	10/06	Evidence of new initiatives
	<ul style="list-style-type: none"> • St. Gr. Admin. is replaced by Int1/2 Admin. 	PT B.Ed	08/06	New courses launched
	<p>Staff Skills within Child Protection Procedures are maintained appropriately:</p> <ul style="list-style-type: none"> • five additional 'trainers' identified 	Depute	06/06	Trainers in post
	<ul style="list-style-type: none"> • whole staff training programme launched • three additional DMS identified 	Depute Depute	10/07 06/06	Programme running Staff in post

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<u>Main Point for Action</u> Involve Pupils More Directly in School Decision Making	<u>Action to be Taken</u>	<u>By whom</u>	<u>By when</u>	<u>Evidence on which evaluation of progress is made</u>
<u>Specific Action Point</u> To establish channels of communication that promote pupil voice effectively	<p>Establish pupil council</p> <p>Initiate year councils</p> <p>Learners are represented on school committees/groups</p> <ul style="list-style-type: none"> • Health Working Group • School Board • Transport Review 	<p>Pupil Voice co-ord</p> <p>P.V. co-ord</p> <p>Rector</p>	<p>Nov 05</p> <p>Nov 05</p> <p>Mar 06</p>	<p>Regular meetings Council consulted by BOS Council contributes to Sch. Impr. Plan</p> <p>Regular meetings Liaison with BOS Contribution of identified representatives</p>

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<u>Specific Action Point</u> To improve programmes for RME	Consultation with School Board, Parents, Staff & pupils to identify a consensus for development	Rector	04/07	A consultative report based on evidence of meetings
	Engagement with Curriculum for Excellence development to identify progression/objectives	BOS/PT RME	04/07	A summary report
	Launch of appropriate development	Rector	08/07	An improved programme available to S4 - S6

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<u>Main Point for Action</u> Proceed with improvements in Programmes for RME and PSE/Health	<u>Action to be Taken</u>	<u>By whom</u>	<u>By when</u>	<u>Evidence on which evaluation of progress is made</u>
<u>Specific Action Point</u> To promote a strategic whole school approach to promoting health	<ul style="list-style-type: none"> • identification of School Health Co-ord • registration with Healthy School scheme • establishment of School Health group • certification of Stages 1 & 2 accreditation • certification of Stage 2 accreditation <ul style="list-style-type: none"> - six development tasks • Physical environment • Health & welfare of staff • Role of specialist services • Links with family & community • Curriculum, teaching & learning • Organisation, ethos & climate 	<p>Rector</p> <p>Rector</p> <p>S.H Co-ord</p> <p>S.H Group</p> <p>S.H Group</p>	<p>Dec 05</p> <p>Jan 06</p> <p>Feb 06</p> <p>June 06</p> <p>June 07</p>	<p>V. Drew appointed</p> <p>Registration accepted</p> <p>Agenda & minutes filed</p> <p>Certificate achieved</p> <p>Certificate achieved</p>

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<u>Main Point for Action</u> Further develop Senior Managers & Depts. approaches to monitoring quality of work of the school 7.2.	<u>Action to be Taken</u>	<u>By whom</u>	<u>By when</u>	<u>Evidence on which evaluation of progress is made</u>
<u>Specific Action Point</u> To develop the monitoring and evaluating role of promoted staff	<p>Enhancement of classroom observation skills & analysis</p> <p>Introduction of 'snacking' techniques</p> <ul style="list-style-type: none"> • questioning • lesson introduction <p>establish a monitoring calendar for implementation</p> <p>Promote a real focused commitment of all staff to CPD</p>	<p>L. Forrest</p> <p>BOS</p> <p>BOS</p> <p>BOS/PTs</p>	<p>12/06</p> <p>09/06</p> <p>09/06</p> <p>09/06</p>	<p>Increased confidence in PTs/BOS & improved feedback to teachers</p> <p>Improved consistency across depts. of best practice</p> <p>Q.I applied</p> <p>Review procedures. Monitor through on-line recording & tracking</p>